

**Waitsfield School Board Meeting Minutes**  
**Monday, April 12, 2010, 6:00 p.m.**  
**Waitsfield Elementary School Library**

**Board Members Present:** Elizabeth Cadwell, Wrenn Compère, Helen Kellogg, Scott Kingsbury and Rob Williams (Chair).

**WWSU and WES Staff Present:** Kaiya Korb.

**I. Call to Order:** The meeting was called to order at 6:07 p.m.

**II. Minutes:**

- A. Wrenn Compère moved to accept the minutes of the Waitsfield Elementary School Board from the March 8, 2010 meeting as written, and Helen Kellogg seconded. The minutes were amended per discussion and unanimously approved.
- B. Elizabeth Cadwell moved to accept the school minutes of the Annual Town Meeting of March 2, 2010, and Wrenn Compère seconded. The minutes were amended per discussion and unanimously approved.

**III. Discussion:**

- Audience & Written Communication: Kaiya Korb shared positive feedback on the informational night on the class placement process and the community nature of the Empty Bowls event.
- Recommendations from Facilities Sub-committee: The original committee meeting was moved to Friday, April 16th; a report will be presented at the May Board meeting.
- Review Board Priorities Established at July 2009 Retreat / Assess Work Accomplished: The Board reviewed the goal set for the year around policy development, community relations and budget building, noting progress against each and opportunities for revision at this summer's retreat.

**IV Action Items:**

- Policy:

- 1) F9: Transportation. Elizabeth Cadwell made a motion to approve the F9 transportation policy. Scott Kingsbury seconded and the motion was unanimously approved.
- 2) F14: Admission of Non-resident Students. Helen Kellogg made a motion to approve the F14 Admission of Non-resident Students. Wrenn Compère seconded and the motion was unanimously approved.
- 3) F25: Student Attendance. Elizabeth Cadwell made a motion to approve the F25 Student Attendance policy. Scott Kingsbury seconded and the motion was unanimously approved.
- 4) H3: Community Use of School Facility. Wrenn Compère made a motion to approve the H3 Community Use of School Facility policy. Elizabeth Cadwell seconded and the motion was unanimously approved.

- Scheduling of Board meetings: The committee moved the May Board meeting up to May 10th, 6:00 p.m. at WES in order to accommodate the timely report on the HVAC bids. The Board will combine the June meeting with a Board Retreat tentatively set for June 15th from 3:00-7:00 p.m. at Wrenn Compere's home.
- Review of HVAC System Upgrade Bids – rescheduled for the May 10th Board meeting.

**V Reports:**

- Financial Report: Kaiya Korb updated the Board on the budget status and reported a currently anticipated fund balance of approximately \$9,000.
- Principal's Report: Kaiya Korb reported on a new partnership with Everybody Wins, a mentoring program specifically around reading. Kaiya also reported on the successful process and selection of two final candidates for the two new teaching positions for next year.
- Superintendent's Report: On behalf of Superintendent Brigid Scheffert, Kaiya Korb reported that the Vermont House is resisting the assumption that districts will be consolidated and that it is unlikely to have uniform cuts across the districts.
- Washington West Representative Report: Elizabeth Cadwell handed out the minutes from the supervisory committee meeting and the executive committee meeting.

**VI. Executive Session:** The Board entered executive session at 8:02 to discuss personnel and hiring matters, and came out of executive session at 8:21.

Elizabeth Cadwell moved to accept the two candidates recommended by the hiring committee pending the approval of Superintendent Scheffert. Scott Kingsbury seconded the motion and it was unanimously approved.

**Next Board Meeting:** The next Board meeting will be held on Monday, May 10, 2010, at 6:00 p.m., at the Waitsfield Elementary School.

**Adjournment:** Wrenn Compère motioned to adjourn the meeting at 8:25 p.m. Elizabeth Cadwell seconded, and all approved.

Respectfully submitted,

Helen Kellogg  
Recording Secretary & Clerk